<table>
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<th>Unit Name</th>
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| **Unit: "Know Your Rights!" - presenting workplace information** | a) Students are to work in role as a ‘Professional Development Officer’ in order to inform staff on a particular workplace issue. Students are to devise a memorandum informing staff of up-coming workshop.  
b) Students are to present information in a workshop format.  
| | | | a) Written: Students are to submit memorandum, PowerPoint slides in handout form and bibliographic details of any resources used, 8-10 slides, class time, teacher access, access to computers, 4 weeks.  
b) Spoken: Students to present issue in workshop format, 3-5 minutes, class time, 1 week.  
| | | | Written: Students to submit completed booklet, class time, teacher assistance available, access to various resources including the Internet, local phone book, local newspapers and a selection of magazines, 7 weeks.  
| | | | a) Spoken: 10-12 mins  
b) Written: 1000 – 1200 words | **Wednesday 16th August** | **Wednesday 23rd August** | **Wednesday 13th Sept** | **Week 5 Term 4** |
| **Unit: "Are You Ready?" - Preparing for life after school.** | Students are to complete a series of tasks involving job searching, seeking accommodation, form filling, business contacts, emergency contacts etc in the form of a booklet that will ultimately set students up for independency.  
a) In groups of up to 4 present to their peers in multimedia format, an analysis of some aspect of the human condition. Employ genres and texts that have been encountered this year, or those of your own selection.  
b) Compose an expository essay analyzing some aspect of the human condition. Support your thesis with reference to substantive literary or non-literary texts. | | | | | |
| **Unit: Human beings … May the force be with you!!** | | | | |

**Literacy Components**
- ✔ Speaking and Listening: in imaginative and analytical speaking.
- ✔ Reading & Viewing: of Macbeth and associated texts.
- ✔ Writing & Designing: of essays and scripts.

**Numeracy Components**
- ✔ Number
- ✔ Measurement
- ✔ Space
- ✔ Chance & Data

**ICT/Technology Components**
- ✔ Select and use ICTs in the processes of inquiry and research
- ✔ Select and use ICTs to create a range of responses to suit the purpose and audience
- ✔ Develop and apply ethical, safe and responsible practices when working with ICTs
- ✔ Use a range of advanced ICT functions and applications